



Millington Municipal Schools
Shared Residence Affidavit
2024 - 2025 School Year

FOR OFFICE USE ONLY:

☐ **APPROVED** _____

☐ **DENIED** _____

This form is to be completed if residency requirements cannot be provided due to the fact that the PARENT(S) AND CHILD(REN) ARE SHARING A RESIDENCE WITH THE HOMEOWNER/LEASE HOLDER SEVEN DAYS A WEEK YEAR-ROUND. This affidavit must be re-certified through Student Services annually. All sections must be completed, and signatures notarized. DO NOT SIGN THIS FORM IF ANY OF THE STATEMENTS ARE INCORRECT. Evidence of false information will result in the immediate withdrawal of the student(s) from Millington Municipal Schools.

TO BE COMPLETED BY PARENT(S)/GUARDIAN(S):

Student: _____ Gender: M ☐ F ☐ Birth Date: ____/____/____ 2024-25 Grade Level: _____
Last Name First Name

Student: _____ Gender: M ☐ F ☐ Birth Date: ____/____/____ 2024-25 Grade Level: _____
Last Name First Name

Student: _____ Gender: M ☐ F ☐ Birth Date: ____/____/____ 2024-25 Grade Level: _____
Last Name First Name

Student: _____ Gender: M ☐ F ☐ Birth Date: ____/____/____ 2024-25 Grade Level: _____
Last Name First Name

Parent Name(s): _____
Last Name First Name Last Name First Name

Current Address: _____

Previous Address: _____

Telephone: _____/_____/_____
Cell Home Other

Is this shared living arrangement permanent? YES ____ NO ____ If no, what is the expected ending date of the shared living arrangement? _____

Read through the following statements below. Initial in the appropriate space to acknowledge your agreement.

- The current address listed above is my only residence. I agree to notify Millington Municipal Schools if there is any change in the status of my residence.
Parent/Guardian Homeowner/Lease Holder
- I understand that all cases will be actively investigated by way of home visitation and/or additional residency verification as part of the process when residency is established by an Affidavit of Shared Residence.
Parent/Guardian Homeowner/Lease Holder
- I certify that I do NOT have utilities in my name at another address.
Parent/Guardian Homeowner/Lease Holder
- I understand that providing false information with this affidavit will result in denial/termination of student enrollment with Millington Municipal Schools.
Parent/Guardian Homeowner/Lease Holder
- TN Code 49-6-3003(c)(1)(A)- Any parent, guardian, or other legal custodians who enrolls an out-of-district student in a school district and fraudulently represents the address for the domicile of the student for enrollment purposes is liable for restitution to the school district for an amount equal to the local per-pupil expenditure identified by the Tennessee Department of Education for the district in which the student is fraudulently enrolled.
Parent/Guardian Homeowner/Lease Holder
- Both Parent/Guardian and Homeowner/Lease Holder will be listed as a point of contact in the Student Information System.
Parent/Guardian Homeowner/Lease Holder
- Both Parent and Homeowner will be required to attend any attendance-related meetings that may arise during the course of the year.
Parent/Guardian Homeowner/Lease Holder

Signature of Parent/Legal/ Court Appointed Guardian

TN Driver's License Number

Date

TO BE COMPLETED BY HOMEOWNER/LEASE HOLDER:

I, _____, declare/certify that I am the primary resident and owner/lease holder at
(Owner/Lease Holder)

Street: _____ City: _____ Zip: _____

and that the above-mentioned adult(s) and student(s) reside with me on a full-time basis (seven days a week, year-round).

I agree to notify Millington Municipal Schools if there is any change in the status of residence of the persons listed above. I understand that home visitation and/or residence verification is part of the process when residency is established by a Shared Residence Affidavit. I further agree to provide proof of **my** residence to Millington Municipal Schools. **Homeowner/Lease Holder**

Signature of Primary Resident/Owner(s)

TN Driver's License

Date

On _____ before me, _____, personally appeared _____
(Date) Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) who name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of whom the person(s) acted, executed this instrument. I certify under **PENALTY OF PERJURY** under the laws of the State of Tennessee that the **Place Notary Seal here** foregoing paragraph is true and correct. WITNESS my hand and official seal.

Signature of Notary Public

State of: _____ County of: _____

A. The owner/lease holder of the home must accompany the parent/guardian and provide a Tennessee Driver's License bearing the current address AND two (2) of the following items to prove the homeowner's residency:

1. _____ Most recent MLGW or Millington Municipal water bill of the owner/lease holder of the home in which the student will reside during the current school year
2. _____ Mortgage statement or deed of the owner of the home in which the student will reside during the current school year
3. _____ Lease of the lessee of the home in which the student will reside during the current school year
4. _____ Real Estate tax receipt
5. _____ Public assistance/government benefits check, card, or papers

B. The parents/legal guardians/custodians having lawful control of the student claiming shared residency must provide a Tennessee Driver's License bearing the current address AND two (2) of the following listed below:

1. _____ Car registration of the parent/legal guardian/custodians having lawful control of the student *bearing the address* at which the student will be residing during the current school year
2. _____ Voter registration card (online application not accepted) of the parent/legal guardian/custodians having lawful control of the student *bearing the address* at which the student will be residing during the current school year
3. _____ Payroll stub of the parent/legal guardian/custodians having lawful control of the student *bearing the address* at which the student will be residing during the current school year
4. _____ Bank statement of the parent/legal guardian/custodians having lawful control of the student *bearing the address* at which the student will be residing during the current school year
5. _____ Government Assistance Communication (SNAP, etc.) directed to the parent/legal guardian/custodians having lawful control over the student *bearing the address* at which the student will be residing during the current school year.
6. _____ Social Security Information directed to the parent/legal guardian/custodians having lawful control over the student *bearing the address* at which the student will be residing during the current school year

Central Office Notes: _____

Items Required for MMSD Shared Residency

Your Shared Residency Application **will not be reviewed** unless the following items are provided, and these procedures are followed:

- Homeowner **must accompany** the parent/guardian and provide the required proofs of residence when an application for Shared Residency is presented to MMSD Central Office for review
- **Homeowner/Lease Holder and parent/guardian** must provide valid TN license bearing the address at which the student will be residing during the current school year
- **Homeowner** must provide **two (2)** of the following items to prove residency at the home in which the student family will reside (these are in addition to the license requirement):
 - Most recent MLGW or Municipal Water bill
 - Mortgage statement or deed
 - Lease/Rental agreement
 - Real Estate tax receipt
 - Public assistance, gov't benefit statement, etc.
- **Parent/guardian** must provide **two (2)** of the following items that bear the same address as the Homeowner to prove residency at the shared residence (these are in addition to the license)
 - Car Registration
 - Voter registration card (online paper not accepted)
 - Payroll Stub
 - Gov't benefit/public assistance benefit statement
 - Social Security Statement
 - Bank Statement

Please contact MMSD Central Office with any questions, 901-873-5680.

Shared Residency Affidavit must be resubmitted every school year.